



Safety

Quality

Teamwork

Position: Jr. Installer/Helper
Department: Field

Company: Brekhus Tile & Stone
Reports To: Sr. Field Superintendent

THE IMPORTANT WORK YOU WILL BE DOING

The Junior Installer/Helper's primary responsibility will be the installation of custom tile and stone in residential and commercial projects.

Responsibilities (specific job duties)

- Measure and mark surfaces to be tiled,
- Understand and follow blueprint and numbered sequence instructions;
- Seek work order clarification from the Lead Installer or Field Superintendent.
- Clean and level surfaces to be tiled;
- Remove any old tile, grout, and adhesive using chisels and scrapers and clean the surface carefully.
- Mix mortar, plaster, or grout manually or using machines (according to specifications)
- Apply appropriate adhesives to form a bed for the tiles using brush, trowel, and/or screed; attach lath or waterproof paper or apply cement mortar coat onto a metal screen.
- Utilize and maintain all company tools and machines according to company policy and adhere to and inspect quality control.
- Erect scaffolding or other installation structures and apply caulk, sealants, or other agents to installed surfaces; grout between joints.
- Cut or shape stone, tile, or granite to specified sizes for installation, using power saws or tile cutters.
- Transport materials, tools, and machines to installation sites are required.
- Move or position materials - such as marble slabs - using cranes, hoists, or dollies.
- Seek any work order clarification from the Lead Installer or Field Superintendent and can communicate effective daily progress to Field Superintendent, including continuous communications as necessary for scheduling purposes.
- Complete time sheets accurately and on time and monitor inventory levels for jobs ensuring correct amount of product on hand.
- Report issues, changes, and/or inventory to the Lead Installer or Field Superintendent.
- Attend meetings and training sessions as assigned by senior management and assist in the development and learning of Junior Installers.
- Adhere to the company's policies and procedures as outlined in Employee Handbook, Company Safety and Health rules, OSHA regulations, and all other applicable federal and state regulations.
- Other related duties as assigned

Requirements (qualifications)

- Knowledge of stone and tile installation processes
- Minimum of 0-3 years of experience of installing tiles (ceramic, marble, granite, etc.), laying out work, repairing and tile patching, preparing sub-surfaces, sealing surfaces, waterproofing, caulking, and grouting.
- High school diploma or equivalent.
- Working knowledge of materials, methods, and the tools involved in the installation of tile, stone and granite.

Brekhus



- Ability to read technical drawings, math calculations (measuring, addition/subtraction, multiplication/division, ratios, percentages, dimensions, basic algebra, geometry, and their applications), oral and written instructions.
- Ability to communicate effectively and courteously with customers and coworkers.
- Ability to perform physical activities pertaining to the essential functions of the position: Requires considerable use of arms/legs and moving of the whole body, such as climbing, lifting, balancing, walking, stooping, kneeling, carrying and lifting 50-100lbs.
- Ability to take direction and learn quickly
- Detail and task-oriented, dependable, and professional.

Rewards

- Accrued Paid Time Off (PTO)
- Paid Holidays
- Prevailing Wage (determined by select government projects)
- On-the-job advanced training
- Company paid Life Insurance
- Medical Insurance and Holistic company compensation (HSA option)
- Voluntary Dental, Vision, Disability, Life, and other Supplemental Insurance options
- Wellness Discounts
- 401K Contribution Plan

WHO WE ARE

Since its inception, in 1998, Brekhus has established itself as a trusted source in Denver and Colorado for any stone and tile project, regardless of complexity. Our philosophy is simple – Provide Quality, Timely, and Professional installations & fabrication. Brekhus is the only MIA Commercial B accredited contractor in Colorado. Brekhus' dynamic team of professionals includes business development, project design & management, and superior quality control for installation and fabrication. Brekhus takes prides in fostering a culture of Safety, Quality & Teamwork.

YOUR WORKING ENVIRONMENT

Field/Material Handling/Fabrication This position requires working with stone cutting and polishing equipment that require personal protective equipment to be worn, including hearing protection. While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands or fingers to handle or feel objects, tools, or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk and hear. The employee must be able to lift and/or move up to 50 pounds repetitively and up to 100 occasionally. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The duties of this job are performed in either machine shop and/or at jobsites, thereby experiencing moderate level of noise due to machine equipment. Some position requires traveling between jobsites and Brekhus when needed. Brekhus requires all employees who drive their personnel or a company vehicle in the routine performance of their jobs to have a valid Driver's License. They must also provide proof of valid insurance. May require extended hours to meet customer's needs.



JOB DESCRIPTION DISCLAIMER

This job description indicates in general terms, the type and level of work performed as well as the typical responsibilities of employees in this classification. The duties described are not to be interpreted as being all-inclusive to any specific employee. Management reserves the rights to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job. Nothing in this position description changes the at-will employment relationship existing between Brekhus and its employees.

EMPLOYEE SIGNATURE

Employee Signature represents acknowledgement and understanding of the above job description. A copy of the job description will be provided to the employee and a second signed copy will be placed in the employee's HR file.

Employee Name: _____

Employee Signature: _____ **Date:** _____